

Spring 2010 Fieldwork Timeline

Date Due	Item	Description and Action Required
1-25-10	Fieldwork Begins	1st day of Field Experience!
2-01-10	First Week Sheet	Mail to College Supervisor
2-12-10	Job Description	Description of day-to-day duties, mail to College Supervisor
Weekly	Daily Logs	Mail to college supervisor every week
2-19-10	Project Proposal	Mail to College supervisor
3-19-10	Student Performance Evaluation (Mid-semester)	Mail to college supervisor
5-07-10	Summary Report	Mail to college supervisor
5-07-10	Project Report	Mail to college supervisor
5-14-10	Student Performance Evaluation (End-semester)	Mail to college supervisor
5-14-10	Summary Record of Absences	Mail to college supervisor
5-14-10	Overall Final Appraisal	Mail to Health Department Fieldwork Coordinator, Moffett Center, Room 105
5-14-10	College Supervision checklist (student)	Mail to Health Department Fieldwork Coordinator, Moffett Center, Room 105
5-14-10	College Supervision checklist (agency)	Mail to Health Department Fieldwork Coordinator, Moffett Center, Room 105
5-19-10	Fieldwork ends	