

Spring 2009 Fieldwork Timeline

Date Due	Item	Description and Action Required
1-20-09	Fieldwork Begins	1st day of Field Experience!
1-27-09	First Week Sheet	Mail to College Supervisor
2-09-09	Job Description	Description of day-to-day duties, mail to College Supervisor
Weekly	Daily Logs	Mail to college supervisor every week
2-16-09	Project Proposal	Mail to College supervisor
3-09-09	Student Performance Evaluation (Mid-semester)	Mail to college supervisor
4-29-09	Summary Report	Mail to college supervisor
5-06-09	Project Report	Mail to college supervisor
5-06-09	Student Performance Evaluation (End-semester)	Mail to college supervisor
5-6-09	Summary Record of Absences	Mail to college supervisor
5-06-09	Overall Final Appraisal	Mail to Health Department Fieldwork Coordinator, Moffett Center, Room 105
5-07-09	College Supervision checklist (student)	Mail to Health Department Fieldwork Coordinator, Moffett Center, Room 105
5-07-09	College Supervision checklist (agency)	Mail to Health Department Fieldwork Coordinator, Moffett Center, Room 105
5-13-09	Fieldwork ends	