

Inventory of Research Reports and Support Documents

Last updated 5/11/01

The following checked documents are available for review by on-campus constituents participating in the Middle States Self Study Review process. Items preceded with the word "new" were received this past week. They are kept on file in room R114 of Brockway Hall. During final exams and summer session, there will be no regular hours. However, a key is always available in the Advisement and 1st Year Programming Office, if you need to gain entry to access reports. Please contact Joy Hendrick at (607) 753-5707, (607) 753-5497, or send e-mail to hendrick@cortland.edu if you have any questions or if you are looking for a specific document.

Our Office of Institutional Research and Assessment has compiled a separate inventory of reports and statistical releases that are available from that office. Please contact Dr. Robert Ploutz-Snyder at (607) 753-5565 or send e-mail to robertp@cortland.edu for more information.

On File

Support and Service Unit Reports

- ✓ Institutional Advancement units
- ✓ Information Resources units
- ✓ Finance and Management (some units)
- ✓ Facilities Management units
- ✓ Enrollment Management units
- ✓ Student Affairs units
- ✓ Academic Affairs units (other than Deans and academic departments)

On File

Department Chair Reports

- ✓ Arts and Science Departments
- ✓ Professional Studies Departments

On File

General

- ✓ 8 Institutional Self-Study (prepared for Middle States Association) (February 1992)
- ✓ 14 Appendix from 1992 Institutional Self-Study
- ✓ Preliminary Reports (all units and committees) from 1992 Institutional Self Study
- ✓ Design Document of 1992 Institutional Self Study
- ✓ 15 Report of the Commission on Higher Education of the Middle States Association of Colleges and Schools to SUNY College at Cortland (April, 1992)
- ✓ SUNY Cortland Follow-Up Reports to Commission on Higher Education, 1993, 1994, 1995
- ✓ 11 SUNY Cortland Periodic Review Report (June, 1997) Prepared for the Middle States Association of Colleges and Schools Commission on Higher Education
- ✓ 7 Appendix from 1997 Cortland Periodic Review Report
- ✓ External Reviews of 1997 Cortland Periodic Review Report
- ✓ Final Reports from 1997 Cortland Periodic Review Report
- ✓ IPEDS Financial Statistics Data Appendix for 1997 Cortland Periodic Review Report
- ✓ SUNY Cortland Periodic Review Report prepared for the Middle States Association (1987)
- ✓ SUNY Cortland Middle States Association Self-Study Report (1981)
- ✓ Final Report - The Review and Restructuring Process (RRP), SUNY Cortland (July, 1996)
- ✓ Long Range Plan (1998-99, 1996)
- ✓ Status of Long Range Plan Cost Items – Presentation to the Faculty Senate (February 2001)
- ✓ Campus Capital Plan (2003-2008) Open Forum Presentation (February 27, 2001)
- ✓ Cortland Master Plan Update (December, 1996)

✓ On file in Middle States Office new✓ added since last report ✓** available on-line at web site

- ✓ Economic Impact of SUNY Cortland on the Central NY Regional Economy (June 1995)
 - ✓ President's Annual Report (1995-96, 1996-97)
 - ✓ SUNY Cortland College Handbook (2000 - 2002, 1998 - 2000, 1996 - 1998)
 - ✓ SUNY Cortland Research Review (1999-2000)
 - ✓ SUNY Cortland *Catalogs* (2000-2001, 1998 - 2000, 1996 - 1998)
 - ✓ SUNY Cortland Annual Reports of the President and College Foundation
(1996-1997, 1997-1998, 1998-1999, 1999-2000)
 - ✓ Title III Grant Proposal (2000)
 - ✓ Title III Brochure (2000)
 - ✓ Title III Grant – Part A Performance Report (March 2001)
 - ✓3 Memorandum of Understanding between the College at Cortland and the State University of
New York (8/11/00)
 - ✓ SUNY Student Opinion Survey Institutional Summary Report (1994, 1997(2), 2000 (6))
 - ✓ SUNY Alumni Opinion Survey (1999)
 - ✓ Graduate Surveys - Career Services (Class of 1991, 1996, 1998(2), 1999)
 - ✓ Five-year Follow-up Graduate Survey (Class of 1986)
 - ✓ *Bulletin* - biweekly campus newsletter (2000 - present)
 - ✓ *Dragon Chronicle* - student newspaper (copies from Spring 2001 semester)
 - ✓ *Columns* - Alumni newspaper (copies from most recent year)
 - ✓ *President's Update* (1997 - present)
 - ✓ Minutes from the Faculty Senate (1999-2000, 2000-2001)
 - ✓ Faculty Senate Bylaws (from 2000-2002 College Handbook) last revised in 1996
 - ✓ Faculty Senate Annual Reports (1995-1996 to present)
 - ✓ State University of New York Policies of the Board of Trustees, July 1998
 - ✓ SUNY Board of Trustees web page (http://www.sysadm.suny.edu/System_Links/system_links.html)
 - ✓ 14 *Characteristics of Excellence in Higher Education* (standards for accreditation), Middle States
Commission on Higher Education 1994
 - ✓ 8 *Designs for Excellence* (Handbook for Institutional Self-Study), Middle States Commission
on Higher Education, 7th edition, 2000
 - ✓ 47 *Frameworks for Outcomes Assessment*, Middle States Commission on Higher Education 1996
 - ✓ Agreement between the State of New York and United University Professions (1999 - 2003)
 - ✓ Agreement between the State of New York and United University Professions (1995 - 1999)
 - ✓ CSEA Contract (1999 - 2003)
 - ✓ Inventory of Institutional Research and Assessment Reports (11/00)
 - ✓ Annual Reports for all departments and units
 - ✓ Assessment Plans for academic departments and units (**Note:** Only available in the President's
Office and in the Office of Institutional Research and Assessment)
 - ✓ Assessment Plans for all support and service units and administrative offices
- On File Academic Programs
- ✓ Annual Report of the School of Arts and Sciences (1999-2000)
 - ✓ Arts and Sciences Associate Dean Annual Report (1994 – present)
 - ✓ Arts and Sciences Secondary Education Council Annual Report (1999-2000)
 - ✓ Arts and Sciences Secondary Program Coordinator Annual Report (1998-1999)
 - ✓ Arts and Sciences Departments Annual Reports

- Mathematics 1998-1999
- ✓ Arts and Sciences End of Semester Statistics (Fall 1995 – present)
- Annual Report of the School of Professional Studies
- Strategic Plan for Recreation and Leisure Studies (no date available)
- Outside Agency Accreditation and Self-Study Reports
- ✓ Department of Recreation and Leisure Studies for NRPA and AALR reaccreditation
- Student Health Services
- ✓ Athletic Training Self-Study for CAAHEP reaccreditation
- Speech Pathology and Audiology
- S.E.D. Registry Reports (2000)
- Biology
- Chemistry
- Childhood Education
- Early Childhood Education
- Earth Science (geology)
- English
- French
- Health Education
- Mathematics
- Physical Education
- Physics
- Physics/Mathematics
- Social Studies
- Spanish
- Special Education
- Speech Pathology
- ✓ NYS Teacher Certification Examination Results (July, 1997)
- ✓ NCATE Standards, Procedures, and Policies for the Accreditation of Professional Education Units (1997)
- ✓ NCATE Institutional Self-Study Guide
- General Education Assessment Report (Spring 2000)
- ✓ Graduate Student Survey - Mohawk Valley Campus (2000)
- Enrollment reports from Cortland International Programs
- Brochures on study abroad programs
- Cortland International Programs IFR worksheets (99-00, 00-01)
- Faculty Guidelines for Applying for Funds to Visit Study Abroad Sites
- International Internship Program Guidelines and Forms
- Cortland International Programs Criteria for New Programs
- Guidelines for Hosting International Faculty and Staff at Cortland
- Cortland International Programs Mission statement (revised 2000)
- ✓ Center for Educational Exchange Professional/Staff Development and Teacher Education Program Report
- ✓ Liberty Partnership Funding Proposal (1998 - 2000)
- ✓ Liberty Partnership Annual Tracking Report
- ✓ Liberty Partnership Activity Reporting Form Evaluation
- ✓ Access to College Education (ACE) Historical Perspective

- ✓ ACE Evaluation Report (1995)
- ✓ ACE Recommendations to the Class of 1996, 1997, 1998, 1999
- ✓ Outreach Services Annual Reports (Spring 1996 – present)
- ✓ EPC Report on 400/500 Cross listed classes (report to Faculty Senate) (December, 2000)
- ✓ Teacher Education Council Accomplishments (1997-2000)
- ✓² Outdoor Education Center Brochure
- ✓ NCAA Completed Institutional Self-Study Guide (with NCAA Constitution 6.3.1 Compliance letter dated February 2, 2001)

- On File Enrollment Management
- ✓² Report and Recommendations Based on Inquirer and Admitted Student Surveys (by George Dehne and Associates) (October, 1997)
- ✓ Executive Summary - Enrollment Management Program Analysis (by Noel-Levitz) (December, 1996)
- ✓² Noel-Levitz College Student Inventory (CSI) Summary Reports (1997, 1998, 1999, 2000)
- ✓ CSI Statistics Summary Report (Fall 1998)
- ✓ President's Task Group: Recruitment and Retention of Ethnic Minority Students (Spring '00)
- Official Student Data File Information for SUNY Cortland - Fall and Spring Reports for 1997-98, 1998-99, 1999-2000 and Fall 2000
- Application and Enrollment Patterns of Transfer Students (1997-2000)
- Attrition and Retention of First-time and Transfer Students - Class of 1994
- Trends in Enrollment and Degrees Granted - 1948-1998
- ✓ First Year Experience (COR101) Student Evaluations (1997)
- First Year Experience Committee Report (December, 1996)
- Minutes from First Year Programming Committee
- Block Registration Tracking Data (Fall 1998, 1999, 2000)
- SUNY Cortland Enrollment Statistics for Registration and Student Attrition (Fall 1997-Spring 2001)
- Admission Report Tracking Data (1997-2001) (weekly, by major)
- ✓ Ad-Hoc Committee on Academic Advisement Report to Faculty Senate (November 1998)
- ✓ ACT Survey of Academic Advisement Survey (Spring, 1998)
- ✓ Student Affairs Committee Final Report re: Issues on Advisement (March, 1997)
- Advisement Quality Team Report (November 1999)
- Failure to Register Survey Data (June 1997)
- Withdrawing Transfers (1994-1998)
- Federal Fiscal Operations Report and Application to Participate (FISAP) (last 5 years)
- NYSED 4.1 (yearly)
- Year-end Cumulative Reports of Financial Aid (last 4 years)
- Loan disbursement/exception reports and vouchering reports for TAP, Pell, SEOG, etc (since fall 1999)
- ✓^{**} Registration Student (Satellite) Survey (Spring 2000) [Only available on-line]
- Registrar's Attrition Reports
- Registrar's Course and Curriculum Reports
- Registrar's Enrollment Reports (by course)
- Registrar's Student Information Reports (end of semester - all student final grades, GPA...)
- Advisement Report (Spring 2000, Fall 1999) - includes advisor/advisor loads by department

- Summer Orientation Evaluations (Summer 1999)
- Transfer Student Survey (September 2000)
- JumpStart Registration Assessment (November 2000)
- Student Retention/Default Prevention Initiative (Fall 2000)
- Summer Orientation Database (summer 2000)
- Advisor Database (Fall 2000)
- ✓ Annual Report for Center for Continuing Education (formerly Center for Lifelong Learning) (1996-1997, 1997-1998, 1998-1999, 1999-2000)
- ✓ Annual Report for Center for Summer and Winter sessions (1996-1997, 1997-1998, 1998-1999, 1999-2000)
- ✓ Survey of non-credit instructional activities (1996-1999)
- ✓ SUNY Summer Session Enrollment Data (1996-2000)
- Survey of characteristics of non-credit students
- Enrollment data and class evaluations for non-credit courses
- ✓ Composite survey results from Gateway program and selected business and DSS (1998)
- ✓ Survey of employees at DSS, CSS, ARC for Human Services program (2000)
- ✓ College Board Community Assessment Program (2000)
- Survey of Summer Session Students
- ✓ Survey of Winter Session students (1996-1999)
- Comparative data for summer session at SUNY campuses
- ✓ Admissions Assessment Plan (Fall 2000)
- ✓ Admissions Annual Reports (1996 – present)
- ✓ Admission Analysis Profiling (Fall 1999)
- ✓ Admission Application Processing by County Reports (Fall 1999 and 2000)
- ✓ Rank versus GPA distribution for Freshmen (Fall 2000)
- ✓ Average versus SAT distribution for Freshmen (Fall 2000)
- ✓ Weekly application Status by Major (1994-1996)
- ✓ SUNY Cortland Weekly Admission Progress (Fall 1999 and 2000)
- ✓ Enrollment Planning Update: Trends and Projections of First-time, Full-time Students based on High School Graduates (1999-2000 through 2003-2004, 1998-1999 through 2002-2003, 1997-1998 through 2001-2002)
- ✓ ACT/SAT Score Reporting by Major, by School, by Profile (1995 – present)
- ✓ Travel Recruitment Reports (1996 – present)
- ✓ Supplemental Admissions Application Census Reports (Fall, 1997 – present)
- ✓ Scholarship Profile Reports (partial listings) (Fall 1997 – Spring 1999)
- ✓ Mission Review Outcomes Report: Selectivity Matrix (Fall 2000)
- ✓ SUNY Enrollment Trends for Transfer Projections (1998, 1999)
- ✓ SUNY Trends in NY State HS Graduates by County and School (1988-89 through 1998-99)
- ✓ SUNY Admission Overlap Data (1989 – 1999)
- ✓ SUNY Application Rates (Fall 1997 – present)
- ✓ SUNY Admission Deposit Reports (Fall 1997 – present)
- ✓ SUNY Official Headcount Enrollment and F.T.E. Workload Summaries for 1999-2000
- ✓ SUNY Official Credit Course Enrollment Summaries, Spring 2000 Headcount and Higher Education History (December 2000)
- ✓ Intra-SUNY Transfer Enrollments by Sending Institution and by Academic Program Area of Students at the Receiving Institution (December 2000)

- ✓ Persistence of Transfer Students from a SUNY Community College or College of Technology/Agriculture to a SUNY Senior Institution (December, 2000)
- ✓ Minority Populations by NYS High School
- ✓ Minority High School Enrollments by County (1999-2000 through 2003-2004, 1997-1998 through 2001-2002)
- ✓ SUNY Minority Application Trends (Fall 1997 – present)
- ✓ SUNY New York State HS Enrollments by Racial/Ethnic Group Grades 9-12 (Fall 1999)
- ✓ SUNY Application and Enrollment Patterns of Transfer Students (Fall 1999)
- ✓ SUNY Application, Acceptance and Enrollment Profile: Freshman Applicants (Fall 1999)
- ✓ SUNY Attrition and Retention: First-Time and Transfer Students as of Fall 1998 and Trends From 1973
- ✓ Admission recruitment brochures (2000, new design)
- ✓ Admission recruitment brochures (1999, old design)
- ✓ SUNY Cortland Attrition/Retention report (November 1996)
- ✓ Retention and Degrees Granted Report including Transfer Patterns among SUNY Campuses (July 1995)
- ✓ Cortland Enrollment by Majors, Freshman Application, and 5-year enrollment Plan from 2/97 to 3/ 97 (on file)
- ✓ Summary of Exit Interview Responses from Students (2000)
- ✓ Freshmen Academic Performance Comparisons (1996 - 2000)
- ✓ Enrollment and Degrees Granted Report (Fall 2000) [other years available on-lin]

On FileFaculty/Staff

- ✓ Search Committee Procedures Manual (revised February 1997)
- ✓(2) Affirmative Action Plan (March 2000 – February 2001)
- ✓ Affirmative Action Committee Recommendations for Faculty and Staff Recruitment, Spring 2000
- ✓ Higher Education Research Institute Faculty Survey (1998-99)
- ✓ Presidential Committee on Part-time Faculty and Professional Staff Final Report (April, 1997)
- ✓ Results of Survey of Part-Time Faculty and Staff (Spring 2000)
- ✓ CSEA Employee Moral Survey (September, 1998)
- ✓ Numerous materials and handouts available at Human Resources Web site
(<http://www.cortland.edu/hr/>)

On FileStudent Affairs

- ✓ Annual Report from Division of Student Affairs (1999-2000)
- ✓ Annual Report for Office of Judicial Affairs(1999-2000)
- ✓ Annual Report for Office of Campus Activities and Corey Union (1999-2000)
- ✓ Annual Report for Educational Opportunities Program (1999-2000)
- ✓ Annual Report for Recreational Sports (1999-2000)
- ✓ Annual Report for Student Development Center (1999-2000)
- ✓ Annual Report for University Police Department (1999-2000)
- ✓ Annual Report for Academic Support and Achievement Program (1999-2000)
- ✓ Annual Report for Residential Services
- ✓ Annual Report for Multicultural Affairs
- ✓ Constitution of the SUNY Cortland Student Government Association (Fall 1998 revision)

- ✓ Code of Student Conduct (July 2000)
- ✓ Teacher Recruitment Days Employer Surveys/Event Analysis (1997-2000)
- Evaluation surveys for Judicial Hearings and Disciplinary Conferences
- Prevention Programming evaluations
- Justice Selection and Training Evaluations
- ACU-I/EBI Survey Results
- Sports School Feedback Survey
- Student Health Services Utilization Statistics (copies for every semester)
- Student Health Services Satisfaction Surveys (copies for every semester)
- Campus-wide Survey on Student Health Services (1995, 1999)
- Quality Assurance Study of Students using Emergency Room/Other Providers within 72 hours of Student Health Service
- Quality Assurance Study of Laboratory Test Results (Student Health Services)
- Proficiency Testing through the American Academy of Family Practice Report
- Student Health Service Survey (Spring 1995, Spring, 1999)
- National College Health Risk Behavior Survey (Spring 1996, Spring 1999)
- CORE Alcohol and Other Drug Survey (Fall 1996, Spring 1999)
- Peer Health Advocacy Survey (Spring 1997)
- National College Health Assessment (Spring 2000)
- Student Perceptions Survey (attitudes/opinions re: sexual assault issues) (Spring 2000)
- National College Health Risk Assessment
- Substance Abuse Subtle Screen Inventory (SASSI)
- Student Disability Services Database
- Student Disability Services Student Satisfaction Survey
- Student Disability Services Faculty Survey (available soon)
- SUNY Utilization Report (Residential Services)
- Resident and Resident Assistant Survey through the Association of College & University Housing Officers - International (ACUHO-I) (last 2 years)
- ACUHO-I Bench-marking Survey
- Dormitory Authority Property Report (last 3 years)
- Room Selection Process Exit Survey
- Residence Hall Director Orientation Survey
- Student Staff Orientation Evaluation
- Staff Development Survey
- Resident Assistant In-Service Experience Evaluation
- Community Council Officer
- Resident Assistant Recruitment/Selection Process Evaluation
- Educational Opportunity Programs Enrollment Reports (summer, fall, spring)
- Educational Opportunity Programs Summer Program Final Report/Final Expenditure Report for a Federal or State Project Fs-10
- ✓2 Student Recreation Center Proposal (December 20, 1999)
- ✓2 A Recreational Needs Assessment of SUNY Cortland Students (December, 1999)
- ✓ Recreational Sports Informational Materials
- ✓ University Police Crime Report (1999)
- ✓ University Police Service Report (1999)
- ✓ University Police Advisory Board report on Cortland's ability to conform with University

- Wide Task Force on Campus Safety's recommendations (January 2001)
- ✓ University Police Chief's Association Peer Review (October 2000)
- ✓ Chancellor's University-Wide Task Force on Campus Safety (1996-1997)
- ✓ Campus Safety Report (January 2001)
- ✓ Peer Review: SUNY Cortland University Police Department- Final Report (Fall 2000)

- On File Institutional Advancement
- ✓2 Capital Campaign Internal Readiness Study, Barnes & Roche, Inc., Rosemont, PA (1998)
- ✓ The Campaign for Cortland, Cortland College Foundation, Inc. May 2000 (Case Statement)
- ✓ SUNY Cortland Alumni Association Recommendations for New and Expanded Programs (July 1999)
- Long Range Plan, Cortland College Alumni Association, Fall 1999
- ✓ *Columns* Readership Survey Report (February 2000) [Also available on-line]
- ✓ SUNY Cortland Reunion Evaluation (2000)
- ✓ Cortland Strategic Plan for Sports Marketing and Development (November 2000)

- On File Finance and Management
- ✓ Annual Reports – Environmental Health and Safety (1996-1997 to present)
- ✓ Annual Reports – Facilities Planning & Construction (1995-1996 to present)
- ✓ Annual Reports – Physical Plant (1997 to present)
- Audit Report (1999) and College Response
- Budget Allocation Reports
- Uniform Revenue Account System - Quarterly Reports
- ✓ Capital Investments for the Last Seven Years (February 2001)
- IPEDS Report for Fiscal Year 98/99 (most recent report received from SUNY)
- Travel Guidelines
- Purchasing Guidelines
- ✓ Institutional Financial Assessment Presentation from AQA 2000 Conference
- Research Guidelines - Project Director's Guide
- ✓ Facilities Management Faculty Senate Presentation (November, 2000)
- ✓ "Who We Are" Brochure (Facilities Management)
- ✓ News and Views (Feb. 2001), Newsletter from Environmental Health and Safety Office
- PESH Investigation Narrative, 1999
- DEC Inspection of Hazardous Waste, 1998
- Environmental Audit for Raquette Lake, 1997-99
- Environmental Audit for Cortland, 1997-99
- Environmental Audit for Brauer Field Station
- ✓ Spill Prevention, Control and Countermeasure Plan (SPCC) for Campus, August 2000
- ✓ Spill Prevention, Control and Countermeasure Plan (SPCC) for Raquette Lake, August 2000
- NYS Tonic Release Inventory for Brauer Field Station, 1997-99
- NYS Tonic Release Inventory for Raquette Lake, 1997-99
- NYS Tonic Release Inventory for Campus, 1997-99
- Hazardous Waste Report, 1997-99
- Hazardous Waste Regulatory Fee, 1998-00
- Fire Life Safety Inspection for Campus, 1997-99
- Fire Life Safety Inspection for Brauer Field Station, 1997-99

Fire Life Safety Inspection for Raquette Lake, 1997-99
 EPA Multimedia Inspection/Compliance Audit
 Traffic Circulation Study, 1998
 Underground Utilities Survey, 1998
 ADA Master Plan
 Current Five-Year Capital Improvement Plan, 1998-03
 Next Five-Year Capital Improvement Plan, 2003-08
 Program Study; Brockway Hall, 1997
 Program Study; Cornish Van Hoesen, 1998
 Residence Hall Condition Survey, 2000
 Parking Sub-Committee Report, 1999
 Residential Five-Year Capital Improvement Plan, 1999
 ✓ Physical Plant's Annual Customer Survey (1998, 1999, 2000)
 Annual Energy Consumption Report for the Campus
 Equipment Inventory Report for the Campus, 2000
 Physical Plant Department Operational Policies and Procedures
 ✓ Annual Reports – Office of Human Resources (1997- present)
 ✓ Handbook for Professionals and Management/Confidential Employees (June 1994)
 ✓ Employee Handbook for Classified Staff (Summer, 1993)
 ✓ Handbook for Part-time Academics and Professionals (Fall 2000)
 ✓ Search Committee Procedures Manual (revised February 1997)
 Numerous materials and handouts available at Human Resources Web site
 (<http://www.cortland.edu/hr/>)

On FileAssessment and Planning

✓ Long Range Plan (1998-99, 1996)
 ✓ Assessment Resource Guide for Academic Programs (May, 1998)
 ✓ College Assessment Committee Guidelines for Assessing Academic Programs
 ✓ College Assessment Committee Guidelines for Assessing Support and Service Units
 ✓ Assessment tools (partial) – Student Affairs (May 1997)
 ✓ Assessment Plans for Academic Departments and Programs (**Note:** Only available in
 President's Office and in Office of Institutional Research and Assessment)
 ✓ Assessment Plans for Support and Service Units
 ✓** General Education Assessment Report (Spring 1999) [Only available on-line]
 ✓ English Composition Program Assessment Survey Report (April 2000)
 ✓** English Composition Program Assessment Survey Results (Spring 2000) [Only available
 on-line]
 ✓** Portfolio Assessment in English Department (October 2000)) [Only available on-line]
 Annual Reports for all departments and units

On FileEquity, Access and Diversity

✓ Campus Climate for Women Report (CSEW) (May, 1997)
 ✓ President's Task Group: Recruitment and Retention of Ethnic Minority Students (Spring '00)
 Adult Learning Task Force Report
 ✓3 Title IX Compliance Review (CSEW Report) (December 1997)
 ✓2 Title IX Survey of Perceived Gender Equity Among Coaches, SUNY Cortland (12/14/00)

✓ On file in Middle States Office new✓ added since last report ✓** available on-line at web site

- ✓ Affirmative Action Plan (March 2000 – February 2001)
- ✓ President's Task Group: Recruitment and Retention of Ethnic Minority Students
- ✓ Affirmative Action Committee Recommendations for Faculty and Staff Recruitment (Spring 2000)
- Student Disability Services Database
- Student Disability Services Student Satisfaction Survey
- Student Disability Services Faculty Survey
- Educational Opportunity Programs Enrollment Reports (summer, fall, spring)
- Educational Opportunity Programs Summer Program Final Report/Final Expenditure Report for a Federal or State Project Fs-10
- ✓ Policy Recommendations for Education Adults - College Board Study Results (August, 2000)
- new✓ Recommendations stemming from Race Dialogue IV (memo to J.Taylor, R. Franco, B. Sharp from Student Support Committee of the Multicultural and Gender Studies Council, May, 2000)
- new✓ African American Studies Program Review Final Report and Recommendations (July, 2000)

On FileIntellectual Climate

- SUNY Cortland Research Review (2000-2001, 1999-2000)
- CORE Alcohol and Other Drug Survey (Fall 1996, Spring 1999)

On FileTechnology

- ✓ Academic Computing Guides (Spring 1998 - present)
- ✓ Distance Learning Update (Fall 1997, Fall 1999, Fall 2000)
- ✓ Information Resources Annual Reports (including IR Annual Service Statistics and Goals with Year End Status) (1995-1996 to present)
- ✓ Annual Reports for: Academic Computing Services
- Administrative Computing Services
- Classroom Media Services
- Memorial Library
- ✓ Information Resources Directors' Council Minutes (1995-1996 to present)
- ✓ Information Resources Mission Statement (April 2000, September 1997)
- ✓ Information Resources Software Support Document (May 2000, November 1997)
- ✓ Planning for Technology (April 2001, 2000, September 1999, 1998, 1997, 1996, 1995)
- ✓ Student Computer Access Program (SCAP) Report – (1995-1996 to present)
- Campus Computer Purchases (1999-2000, October 1998-1999)
- ✓ Center for Access to Technology in Education (CATE) Ad Hoc Distance Learning Report (December 1999)
- ✓ Classroom Technology Support Committee Report (June 1996)
- ✓ Digital Video Quality Team Report (August 1999)
- ✓ E-mail Standards Quality Team Report (Fall 1999)
- Includes Guidelines for Posting Messages to Faculty and Student Mailing Lists
- ✓ Government Documents Quality Team Report (June 2000)
- ✓ Student Information System Review Committee Report (December 1996)
- ✓ Voice Mail Quality Team Report (October 1998)
- ✓ Student Affairs Committee Report Concerning Student Access to Instruction of Campus

- ✓ E-mail System (attached to Faculty Senate Minutes), November 7, 2000
- ✓ Distance Learning the Time has Come, Group Discussion: Faculty Perspective on Distance Learning at SUNY Cortland (May 1995)
- ✓ Summary of Results of Student Telephone Survey of Computing Resources on Campus (Spring 1995)
- ✓ Technology Class Survey (Spring 1999)
- ✓ Library Service Survey (1997, 1996)
- ✓ Faculty and Staff Computer Training Center Stats (1998-1999, 1999-2000)
- ✓ Electronic Production/Digital Imaging Annual Report 1999-2000
- ✓ SUNY Office of Institutional Research Survey (Annual) - Library Collection Valuation Survey (Fall 1995 – Fall 2000)
- ✓ SUNY Office of Institutional Research Survey (Annual) -College and University Libraries Survey (1995, 1996, 1998)
- ✓ CATE Faculty Survey of faculty's computing needs and use of technology in teaching (Fall 1998)
- ✓ CAP 110/111 restructuring survey (Fall 1998)
- ✓ CATE Curricular Concerns Committee Report on recommendations for setting up a testing out procedure for CAP110/111 (Spring 1998)
- ✓ CATE Ad hoc Curriculum & Technology Committee Report on the new SED regulations (Fall 1999)
- ✓ CATE Ad Hoc Distance Learning Committee Report (Spring 2000)
- ✓ CAP Minor materials and proposed changes (Spring 2000)
- ✓ CATE Annual Report (2000)
- ✓ CATE Assessment Plan (revised 2000)
- ✓ Rapid changes in communications technology in the last seven years at SUNY Cortland (April 2001)
- ✓ Microcomputer software support policy for faculty/staff (May 2000)
- ✓ Information Resources Advisory Committee Minutes

On FileInstitutional Context

(refer to many of the above areas such as Academic Affairs and Enrollment Management)

S.E.D. Application Report (2000)

- ✓ UUP Chapter Newsletter (November 2000, February 2001 copies only)
- ✓ UUP Cortland Chapter Annual Report 1999-2000
- ✓ UUP Executive Board Minutes 1999-2000
- ✓ Memorandum of Understanding between the College at Cortland and the State University of New York (8/11/00)
- ✓ Economic Impact of SUNY Cortland on the Central NY Regional Economy (June 1995)

On FileCampus Infrastructure

- ✓ Cortland Master Plan Update (December, 1996)
- ✓ SUNY Master Capital Plan Update (1998 – 2003)
- ✓ Traffic and Circulation Program Study – July 1998 (2 volumes)
- ✓ Physical Plant Effectiveness Report to Campus Community (1998)
- ✓ A Discussion of Soft Drink Contracts – Campus Presentation (1999)
- ✓ Construction at SUNY Cortland – Presentation to Alumni (Summer 1999)

- ✓ Status of the Budget – Presentation at Raquette Lake(Fall 1999)
- ✓ Justification of Parking Fee Presentation – Spring 2000
- ✓ Facilities Plan Update – Presentation to Campus Community (April 8, 1998)
- ✓ SUNY Cortland’s Center at Raquette Lake – Presentation (Spring 2000)
- ✓ Campus Budget Presentation (Spring 2000)
- ✓ Finance and Management Opening Presentation (Fall 2000)
- ✓ Cortland Multi-Purpose Stadium Complex – Concept Design (SUCF 04230) – June 10, 1999
- ✓ ADA Program Scope (May 1996)
- ✓ Task Force on Outdoor Education Report – January 12, 2000
- ✓ Cortland Project Status Report (dated January 25, 2001)
- ✓ Five-Year Plan Project Priority, Type and Cost (March 2001)
- Next Five-Year Capital Improvement Plan, 2003-08
- Program Study; Brockway Hall, 1997
- Program Study; Cornish Van Hoesen, 1998
- Residence Hall Condition Survey, 2000
- Parking Sub-Committee Report, 1999
- Residential Five-Year Capital Improvement Plan, 1999
- ✓ Physical Plant’s Annual Customer Survey, 1998, 1999, 2000
- Annual Energy Consumption Report for the Campus
- Equipment Inventory Report for the Campus, 2000
- (also refer to Finance and Management list)

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- ✓ Indicates items on file in the Middle States Office, Brockway R114
(if more than one copy is present, then the number of copies is indicated)
 - new✓ Indicates items added since last week’s report
 - ✓** Material available on-line only. Refer to Office of Institutional Research and Assessment
Web site at: <http://cortland.edu/oir/assmtreports.html>